

SWANVILLE CITY COUNCIL MINUTES

JANUARY 8, 2019

CITY COUNCIL MEETING
CITY OF SWANVILLE

Minutes of the Swanville City Council meeting held in the Swanville Center on Tuesday, January 8, 2019. The meeting called to order 7:00p.m. with the following members present: Sandy Lange, Deb Wood, Norm Carlson, Tony Maciej, and Jim Molitor. Also present: Jeremy Boots, Abbie Bryce, and reporter Sheila McCoy.

Minutes of the Swanville City Council meeting Tuesday, December 4, 2018 were reviewed. After discussion, a motion was made by Jim Molitor to approve the minutes. Tony Maciej seconded the motion. All members voted in favor, motion carried.

The treasures report was given. A motion was made by Jim Molitor and seconded by Deb Wood to approve the treasurer's report. All members voted in favor, motion carried.

Jeremy Boots, representing Moore Engineering, was present to discuss with council projects which should be included on the city's capital improvement plan.

Mayor Lange presented the Morrison County Animal Humane Society Agreement. After discussion, council was in agreement to not sign the agreement and to pay for services as needed.

Liquor License fees were discussed. After discussion, Jim Molitor made a motion to raise the yearly liquor license to: Off Sale: \$150.00, On Sale: \$2000.00, Sunday License: \$250.00 and 2:00am closing fee: \$100.00 for a total of \$2500.00. Tony Maciej seconded the motion. All members voted in favor, motion carried. Red's Irish Pub liquor license needs to be renewed and paper work needs to be completed by March 6, 2019. Jim Molitor made a motion to renew the liquor license for Red's Irish Pub with the new fees as previously voted on. Tony Maciej seconded the motion, all members voted in favor, motion carried. The clerk will prepare the necessary paper work.

This being the first meeting of the year, the following organizational actions are made:

1. Jim Molitor will be acting Mayor in the absence of Mayor Lange.
2. The First State Bank of Swanville will be the designated depository of the City.
The Morrison County Record will be the designated official newspaper of the City.
3. The regular meeting date for the City Council meeting is the first Tuesday after the first Monday of each month at 7:00pm. Special meeting only after proper notification and publication.
4. The Bond of the City Clerk/Treasurer will be set at \$12,000.00.
5. Assigned duties to the following Council Members and Citizens of the Community:
Community Center- Julie Hollermann & Deb Wood
City Park-Lonny Hutchins and Sandy Lange
Streets and Sidewalks- Tony Maciej and Lonny Hutchins
Springbrook Cemetery-Julie Hollermann and Lonny Hutchins
City Weed Inspector-Jim Molitor and Lonny Hutchins
Rural Fire Assoc. Rep-Sandy Lange and Deb Wood
6. City Attorney-The law office of Brown, Krueger and Vancura

7. City Engineer-Moore Engineering
8. Representative on the Senior Center Board-Norm Carlson
9. Planning and Zoning Committee-Sandy Lange, Val Sobania, John Dragseth, Tony Maciej, Steve Gruber, Jim Molitor and Lonny Hutchins.
10. Well Head Managers-Lonny Hutchins and Jim Molitor

A motion was made by Deb Wood to accept these actions as now listed. Norm Carlson seconded the motion. All members voted in favor, motion carried.

Salaries for Employees and Council Members for 2019:

1. Mayor's salary-\$1800.00 annually+\$20.00per hour for special meetings(1 hour min pay).
2. Council Members salary-\$900.00annually+\$20.00per hour for special meetings(1 hr min pay).
3. Clerk/Treasurer salary-\$1236.00 monthly+\$20.00 per hour for special meeting(1 hr min pay). (Reflects 3% increase on salary-\$36.00 a month)
4. Cleaning Community Center-\$150.00 monthly
5. Maintenance Worker Salary -\$40,000.00 Annual wage+60% health care+disability ins & 2 weeks paid vacation and cell phone monthly fee.
6. Substitute Maintenance Man Salary-\$16.00 per hour
7. Park & City Center Cleaner-\$12.00 per hour
8. Summer part-time worker-\$12.00
9. Mileage at present 55c a mile

A motion was made by Norm Carlson to approve all salaries as stated above. Jim Molitor seconded the motion. All members voted in favor, motion carried.

The clerk stated another city council member should be added to the safety deposit box signature card at the First State Bank of Swanville. Jim Molitor stated he would be on the card. Council was in agreement to have Jim Molitor sign the signature card for the safety deposit box.

The Swanville City Park Rent was discussed. After discussion, Tony Maciej made a motion to have the fee to rent the park building set at \$125.00 for all occasions. Jim Molitor seconded the motion. All members voted in favor, motion carried.

2019 Local Boards of Appeal and Equalization is set for Thursday, April 11,2019 at 9:00am.

The following claims were presented for payment. Members of the council were furnished with a listing. Jim Molitor made a motion to approve the claims. Norm Carlson seconded the motion. All members voted in favor, motion carried.

The next regular monthly meeting will be held Tuesday, February 5, 2019 at 7:00pm.

There being no further business, a motion was made by Jim Molitor and seconded by Deb Wood to adjourn. All members voted in favor, motion carried. Meeting adjourned 7:45pm.

Julie Hollermann, City Clerk/Treasurer